To
The Dean/Head/Principal/Director
Director SOL/NCWEB

Subject: Checking and Verification of information filled by the Students in the Examination Forms for the Academic Session 2019-20.

Sir/Madam,

As you all are aware that the last date for filling up of examination forms has been extended till 31.05.2020 by Examination Branch vide Notice dated 13.05.2020. In this connection, it has been noted that few students have not filled up examination forms till date. It is once again requested that the student concerned who have not filled examination form along with required fees may be informed through Telephone/ Email/ WhatsApp Groups regarding the same by the Faculty/ Department/ College/ Centre concerned and it must be ensured that the students are submitting requisite fees also along with examination forms.

It is once again reiterated that the Students who have already paid the Examination Fees need not pay again and the students who have not paid the examination fees need to pay on the College portal online or the mode specified/applicable by the College.

Further, it is once again requested to complete the checking and verification of information filled by the students in the Examination Forms for the Academic Session 2019-20 latest by 03.06.2020. The eligibility of the students for appearing in the examination must be checked as per the existing rules/guideline. The information of the students belonging to Divyaang (PWD) Category for Final Semester/ Term/ Year for the Academic Session 2019-20 may also be sent by 03.06.2020, if not sent earlier.

Looking forward to your early response and support at this difficult time to complete the process by the date mentioned above.

Stay safe, stay online

[Signature]
Dean (Examinations)